

Holiday Observances

No interments will be made on the following holidays:

New Year's Day

Good Friday

Memorial Day

Independence Day (*or day observed*)

Labor Day

Day before Thanksgiving

Thanksgiving Day

Christmas Eve

Christmas Day

New Year's Eve

Saint Patrick's Cemetery

Catskill, New York



Cemetery Guidelines and Regulations

**Parish Office Of
The Catholic Community of Saint Patrick
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Catskill, New York**

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Foreword

Cemetery guidelines play a most important part in the beautification and preservation of the sacred resting place of the faithful departed. They are intended not as restraining, but rather as defining an orderly and respectful plan of operation, care and permanent maintenance.

All lots and graves in the cemetery shall be subject to these guidelines, amendments or changes as shall be adopted, and all parishioners, lot holders and visitors are requested to respect the enforcement of the following provisions.

This is a summary only. A complete copy of current Albany diocesan Rules and Regulations is available for inspection at the Parish Office.

www.rcdacemeteries.org

General Information

- All business concerning the cemetery shall be transacted at the Parish Office of Saint Patrick, 66 William Street, Catskill, NY. Office hours September through June are 9am – 1pm, Monday, Wednesday thru Friday; July and August, 9am—1pm., Monday, Wednesday and Thursday.
- Last funeral arrival times for weekdays is 1:00 p.m. and on Saturday 11:30 a.m. Interments in our cemetery that require our employees to complete the interment after working hours are subject to a surcharge. The surcharge applies for every 30 minutes or part thereof until all work related to the interment is completed. Families arranging services should note that generally, one to one and a half hours are required to complete interment after the conclusion of the committal service.
- The cemetery director is the Parish Life Coordinator of Saint Patrick Parish or her designated agent.
- All approvals referred to in these guidelines must be obtained from the cemetery director/committee.
- No one may bury in a grave or erect a monument or marker in or on any lot unless such lot has been paid for in full.
- Lot holders are not allowed to sell or transfer their lots or easements in whole or in part, except to the cemetery and then only in special circumstances. The cemetery will not recognize sales to others.

- Grave mounds will not be allowed and no lot shall be raised above the established grade. No shells, stones, pebbles, ceramic objects, stuffed animals/toys, etc., may be used to decorate graves. No glass lamps, jars, bottles, shepherd's hooks, tin cans, crockery, of any kind are permitted. They will be removed at the discretion of the cemetery manager and committee.
- Anchor wires imbedded in the ground or affixed to shrubs, trees, or other objects are not permitted. Grass seeding or fertilizing by a lot holder is not permitted.
- Benches, shrines, or statues are not permitted on lots or graves.
- Small U.S. Flags may be placed on Memorial Day or Veteran's Day weekends. In respect for our flag they will be removed one month after each holiday.
- The lot holder must remove anything that is installed, erected, or planted on any lot that is not in compliance with these regulations.
- A general clean up will be held each spring and fall as announced in the church bulletin. Lot holders are responsible for removing decorations including urns and flower pots that they wish to save prior to the clean up.
- The cemetery is not responsible for the damage done to monuments, markers, or any other item placed in the cemetery.
- Your cooperation in following these cemetery guidelines insures the safety of our cemetery staff.

Clean-Up In Saint Patrick's Cemetery

The Cemetery Committee conducts two General Cleanups a year: on or about April 1 and November 1. All lot owners are invited to assist in the clean-up. If you are unable to assist, you are asked to remove any decorations that you wish to save a week or two before the scheduled clean up dates of April 1 and November 1.

Mausoleums

- A section of the cemetery is reserved for Mausoleums. It is located in the old St. Patrick section of the cemetery.
- Private mausoleums must be constructed of granite obtained from approved producers. Monuments may be installed only if a signed Monument Installation Application, is filed with the Cemetery, and the installer has filed a proper Certificate of Insurance.
- Mausoleums constructed of marble or southern granite will not be allowed in the Cemetery.
- The use of bronze is approved for grave markers, plaques, doors, window grilles and fixtures for private mausoleums providing the bronze contains not less than 85% copper and is purchased from an approved dealer. No other materials are approved for such use unless they are substantially non-corrosive and are of proven permanency.

Care and Appearance of Lots

- All work and planting of any kind on all lots and graves is strictly prohibited. Shrubs and trees planted previously which are overgrown or dead will be removed at the discretion of the cemetery manager and committee. Removed shrubs and trees cannot be replaced.
- Decorations and floral arrangements, if they become unsightly or are inappropriate, will be removed at scheduled clean-up or at the discretion of the cemetery manager.
- Wreaths and vases may be placed during the Christmas season. All Christmas decorations will be removed and discarded beginning January 15th.
- Potted plants which are maintained by family members, may be placed in front of the monument. Urns also maintained by family members, may be placed at the sides, if space permits: they may not be placed in front of the monument. Flower boxes are not allowed. Those which are not maintained will be removed at the discretion of cemetery manager and committee.
- Enclosing a lot is not permitted: the entrance to every lot must remain unobstructed at all times.

- A Certificate for Interment will not be issued until the purchase price is paid in full.
- The cemetery is open daily. Visiting hours are during daylight hours only.
- The cemetery director/committee reserves the right to amend these guidelines at such time and in such manner as deemed necessary.

Interments

- No interment shall take place without the authorization of the lot holder or the person authorized by law.
- An *Authorization to Inter* form will be required prior to the interment.
- The use of an outside container is required for all burials, except infants.
- One casket and one urn or two urns may be placed in any one grave or crypt. Infants may be interred in the same grave with an adult.



Monuments/Markers

- Only one monument is allowed per monument lot.
- Only one marker is allowed per grave and must be set flush with the turf. An exception to this would be a lot that has an established pattern of above ground single markers – then those single markers can be matched.
- Before ordering any monument or inscription, all lot holders or anyone duly authorized to act for and on behalf of a lot holder, in accordance with Section 8 of the Religious Corporation Law of the State of New York, must secure from the cemetery director or her designated agent before installation written approval of the design, size and lettering style. In addition, the monument installer has filed a proper Certificate of Insurance.

- Application for the installation of a monument and the approval thereof by the Cemetery shall be made in writing on the Cemetery's Memorial Installation Application form and signed by the owner with owner's address and Cemetery location. A sketch of the monument should be included with the Memorial Installation Application. The design of each memorial must be approved in advance by the Cemetery. Payment must accompany any such order. The Cemetery will not allow any design deemed offensive.
- Monuments must be of granite. Marble and southern granite are not permitted. No monuments of wood or composition are allowed.
- Designs on monuments must be religious in nature. Non-religious fraternal or military designs will be permitted provided that the religious presentation is the predominate design. The non-religious design should not depict a scene that is offensive or in poor taste.
- Statues or cut-outs are not permitted on monuments.
- Bas Relief on monuments may not be over two inches deep.
- Completely axed bases are not permitted. Only margin bases are allowed.
- The minimum width of any base or die is 8 inches.
- For crosses, the cut out shall not extend below the horizontal arms of the cross. A 5 foot high cross with a 10" high base is allowed on a 4 grave lot provided the overall height does not exceed 6 feet. Trinity bases on a cross shall be cut solid. The width of the base must be at least 16 inches.
- Portraits or any other material may not be attached to the monument. Lithachrome lettering is not permitted on monuments, nor are colored designs or colored inscriptions.

- Monuments must be appropriate size for the grave lot.
- Monument sizes are as follows:

Lot Size	Minimum Base Size	Maximum Base Size	Overall Height of Base + Die
1 grave	2'0" x 1'2"	2'6" x 1'2"	36" to 42"
2 grave	2'8" x 1'2"	3'6" x 1'2"	36" to 42"
3 grave	2'8" x 1'2"	4'6" x 1'4"	36" to 42"
4 grave	3'0" x 1'2"	4'8" x 1'4"	36" to 42"
6 grave	3'0" x 1'2"	5'0" x 1'6"	42" to 46"
8 grave	3'6" x 1'2"	6'0" x 1'8"	42" to 46"
12 grave	4'6" x 1'4"	7'0" x 2'0"	36" to 54"
- Planters or flower boxes of any composition, such as granite, marble or concrete, are not allowed on the ground or monument base.
- Pre-need markers may not be installed.
- Installation of Veteran markers must conform to Cemetery guidelines, specifications, and with current VA regulations. The VA requires the signature of a Cemetery official certifying that the marker is permitted on the unmarked grave of the deceased. VA form 40-1330 should be accompanied by a Memorial Installation Application and payment of the installation fee.
- Monuments remain the private property of the lot holder. The Cemetery is not liable for maintenance and repair of private property.
- Should any monument become unsightly, dilapidated, illegible, or a menace to visitors, or not in compliance with these rules and guidelines, the Cemetery shall have the right either to correct the condition or to remove the same at the expense of the owners.
- If an infant is interred in the same grave with an adult, an infant marker is permitted.
- Only bronze markers are permitted in shrine sections and require a concrete base.
- All vases must be round and be made of bronze containing at least 85% copper.